



Minutes of LSP Board Meeting

Attachments:

Minutes

Board:

Friday 19th September 2008

HQ, Union Street

Future Meeting Dates:

12th December 2008

Attendees

Champion

Public Sector

Vivien Pengelly	(VP)	(Chair)	Race Relations
Tudor Evans	(TE)		
Cathy Campbell	(CC)		Improved Learning and Skills, Chair of Wise Theme Group
John Richards	(JR)		Chair of Healthy Theme Group
Jim Webster	(JW)		Chair of Safe and Strong Theme Group
Linda Gilroy, MP	(LG)		

Private Sector

Richard Thomas	(RT)		
Wendy Purcell	(WP)		Vice-Chancellor University of Plymouth
Mike Leece	(ML)	(Vice-Chair)	Chair of Wealthy Theme Group
Duncan Currall	(DC)		

Community & Voluntary Sector

George Plenderleith	(GP)	(Vice-Chair)	Dynamic Local Communities
Ossie Glover	(OG)		Community Sector Representative
Roger Pipe	(RP)		Community Sector Representative
Jephuter Ukachukwu	(JU)		Mentee
Christopher Damankah	(CD)		Mentee

Also in Attendance

Viv Stuart	(VS)		
Amelia Boulter	(AB)		
Alison Hernandez	(AH)		
Karen Kay	(KK)		
Carole Burgoyne	(CB)		
The Right Reverend John Ford (JF)			Devon Faiths Forum Representative
Martin Green	(MG)		For agenda item 3a
Jon Stevens	(JS)		For agenda item 4a
Martin Green	(MG)		For agenda item 3a
Giles Perritt	(GPT)		
Jeffrey Kenyon	(JK)		For Agenda Item 5d
James Coulton	(JC)		For Agenda Item 5g
Steve Ricketts	(SR)		Portfolio holder for Customer Services, Performance & Partnerships

Apologies

Richard Bayly	(RB)	
Alison Seabeck	(AS)	
Barry Keel	(BK)	
Alan Courts	(AC)	
Louise Baxter	(LB)	

Item	Details	Action	By Whom	By When
1	Welcome/Introduction/Apologies			
1.1	VP welcomed everyone to the meeting. Cllr Steve Ricketts was welcomed to his first meeting in his role as portfolio holder for Customer Services, Performance and Partnerships.			
2	Action Update and Matters Arising			
2.1	The minutes were agreed to represent a true and accurate record, with the exception of:			
2.2	Minute 2.5 – Re match funding. ML noted that it should read “that the money needs to be Public Sector and not Private Sector”.	Amend minutes	VS	
2.3	Minute 2.4 – The Respect Festival. VP referred to Steve Pearce’s letter and proposed that the Board support his conviction that the Respect Festival should remain in October.	Agreed	All	
2.4	Minute 3.4 – ML said that although the need for enhanced Performance Management was discussed, nothing was actioned.	Follow up	CB	12.12.08
2.5	Minute 3.9 – Local newspaper headlines and our dealings with the press. Again, this was discussed but not actioned.	Follow up	CB	12.12.08
2.6	Minute 5b – Third Sector Strategy. TE asked how the recent closure of PCP would affect the strategy. CB read out a statement which stated that GC had resigned and PCP ceased trading on 12 th September. On 17 th September the Change Up Consortium met and will provide interim support.			
2.7	TE said that there should be an open debate on this issue. GP assured the Board that there will be an open process. GP to bring a paper on the discussions to the next Board meeting.	GP to bring a paper on the discussions to the next Board Meeting	GP	12.12.08
2.8	The Voluntary & Community Sector need to get more engaged. CB said that she Chairs a Third Sector Strategy Working Group and would bring a report to the next meeting linked to GP’s above.	Future agenda item	VS	12.12.08
3a	Comprehensive Area Assessment			
3.1	MG gave a presentation on the Comprehensive Area Assessment. This process focuses on how well people are served by their local public services. The aim is to improve the quality of life for people in Plymouth. There will be shared evidence and analysis across the inspectorates.			

Item	Details	Action	By Whom	By When
3.2	The Board made the following responses: JW asked why the Crown Prosecution Service Inspectorate is not mentioned in the document. MG replied that they have not formally signed up to the process, but that he would approach them if he felt it appropriate to do so.			
3.3	JW asked if the inspectorates could take more of a joint partnership approach to scrutiny. MG said that this is an issue for the organisations to decide for themselves, but agreed that it could have merit.			
3.4	GPt – The CAA consultation period is ongoing. There are briefing sessions planned on 8 th and 9 th October and Board members are invited. A project team will be set up to take this forward. Theme Group Chairs want to understand their role in the process and what they need to do.	Promote briefings wider	GPt	01.10.08
3.5	GP asked when this will be discussed at the Board. GPt replied that it will be part of the consultation. The closing date for the technical consultation is 20 th October. KK said that it will be discussed at the next Executive Group meeting on 15 th October.	Discuss CAA	Executive Group	15.10.08
3.6	CB suggested GPt circulate specific questions on the CAA to the Board. The LSP support team will then collate the answers and distribute them to the Board.	Circulate questions to Board and collate answers	GPt / LSP Support Team	12.12.08
3.7	OG expressed concern about the timeline (closing date of 20 th October). MG said that there will be a CAA Roadshow taking place in Exeter on 2 nd October and suggested it would be advantageous for the Board to go to learn more and discuss the process with relevant parties.			
3.8	The new-style review starts next April. Next February we will get final assessment under the current CPA scheme. VP thanked MG and noted that the new scheme is a great improvement on the old one. AH asked if the Theme groups should be included in the project team. ML confirmed that he needed to know what his role was and what he needed to do as a result. JR said that the working relationship between the Executive Group and the Theme groups needs to be strengthened.	Plan to be developed for ensuring Theme Groups involved	AH	01.11.08

Item	Details	Action	By Whom	By When
4a	Locality Boundaries			
4.1	JW gave a report on the Locality Boundaries. It was decided to move the police boundaries to match up with those of Children's Services and NHS Plymouth. This will provide a clear localities' reporting structure and a clear and effective management structure. The recommendations have been agreed by the Executive Group.			
4.2	VP asked if the area committees match up with the area boundaries. JR noted that the boundaries have been adopted so quickly because of JW's excellent leadership. JW stated that the Board have the power and the structure to deliver the recommendations.			
4.3	Recommendations: 1. That the members of the Board endorse in principle the adoption by the LSP of the locality boundaries set out in this report	Agreed	All	
	2. That members of the Executive produce plans identifying actions that their organisations will take to ensure that, where appropriate, locality boundaries inform management, data collection and performance reporting arrangements, from April 2009	Agreed	All	
4b.	Local Area Agreement			
4.4	JS gave a report on the progress of the LAA. Performance Management - LAA performance management put in place in 2007/2008. Earlier this year areas of underperformance against Stretch Targets in the Health Block of the LAA were identified. Recovery plans were produced and reported to the Executive Group. Monitoring of the new 2008 LAA targets and 2007 Stretch Targets to take place at the Theme Groups on a quarterly basis. Areas of underperformance to be escalated to the Executive Group and the Theme Group Chairs to provide assurance of risk mitigation. The Council's Cabinet and Overview and Scrutiny process to scrutinise performance at 6-monthly intervals.			
4.5	LAA 2008-11 Following the Board meeting in June, the new LAA was formally agreed by the Council and signed-off by the Secretary of State. Delivery planning is now underway.			

Item	Details	Action	By Whom	By When
4.6	<p>The Place Survey Board members to note that Place Survey to be taking place from 29th September, under the auspices of the Partnership with a mixture of compulsory and locally derived questions. WP asked if benchmarking is demonstrated in the Place Survey. JS replied that national benchmarking will be, but not international benchmarking.</p>			
4.7	<p>Recommendations:</p> <p>1. Arrangements are in place to ensure effective performance management of shared targets.</p>	Noted	All	
	<p>2. The LAA has been agreed by the Secretary of State and that work is in hand to support delivery planning.</p>	Noted	All	
	<p>3. The Place Survey will be taking place over the coming months and will be “badged” as an LSP survey.</p>	Noted	All	
4c	LSP Review			
4.8	<p>JR thanked everyone for being interviewed. JR has today seen draft report, which at the moment is not for circulation. The Executive Group must have first sight of the document, as they commissioned it.</p> <p>The review is encouraging and the format and style is tight, sharp and focussed. Very strong on trust, leadership and management. Not so good on our actual impact on the ground, or our performance management arrangements. Powerful recommendations to take the LSP forward. We must ensure that we act on the outcome of the review.</p>			
4.9	<p>The review will be shared with the Theme Group Leads and will then go to the next Executive Group Meeting before being presented with solutions to the Board.</p>			
5a.	Healthy Theme Group Update			
5.1	<p>JR referred to his written report. No questions were asked.</p>			
5b.	Health Strategy			
5.2	<p>JR presented the Health Strategy to the Board for endorsement. This is a key document under the Sustainable Community Strategy.</p>			

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	<p>Its purpose is to improve the health and well-being, as well as social care, of the people of Plymouth. It is the first one in the South West to be completed and has been well-received. It has already been through Council governance arrangements.</p>			
5.3	<p>The strategy is intended to reflect the leadership role of PCT, which has now been rebranded as “NHS Plymouth”, and the Strategic Health Authority strategic framework formed the bedrock for improvements in health and well-being. All themes are to be included. Strategic Planning Teams will be set up to work with the Healthy Theme Group.</p>	<p>Strategic Planning Teams to be set up</p>		
5.4	<p>TE commented that it needs a map linking it with the economic strategy. In order to take the strategy forward, the LSP needs to link up the agencies. Should tackle unemployment and workless people. Wise Theme Group should link up with Wealthy.</p>			
5.5	<p>Wendy Purcell – glad that mental health is included.</p>			
5.6	<p>Employment & Skills Council wants to embed the worklessness theme.</p>			
5.7	<p>GP suggested that we should focus on just 2 or 3 main things a year to do as a partnership.</p>			
5.8	<p>ML said that information from all themes is needed to prioritise strategy.</p>			
5.9	<p>JU said that he has interviewed lots of African Caribbean people and that mental health is a major issue within that community. He said however, that there is a lack of awareness amongst them of just what help is available to them. We must share information and pass it on to the local community. There will be a consultation at the Guildhall on 20th September to discuss this issue. OG will present a report at the next Board Meeting.</p>	<p>Future agenda item</p>	<p>OG</p>	<p>12.12.08</p>
5.10	<p>JW agreed good idea to focus on one project a year, to work on jointly with input from all themes. JW said that alcohol has a major impact on crime and disorder and on health. He also commented that the strategy contains no mention of domestic abuse or domestic violence.</p>			

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5.11	OG reflected that mental health problems compound drug and alcohol problems. The issues have been identified, but how do we take it forward and make a change?			
5.12	The 4 Theme Leads to meet to choose key targets to achieve and take the strategy forward. CB to arrange. Once agreed the key targets to be presented to the Board.	Theme leads to meet to choose key targets	CB	12.12.08
5c.	Wealthy Theme Group Update			
5.13	ML referred to his written report. No questions were asked.			
5d.	Sub National Review			
5.14	Jeffrey Kenyon to give verbal update on the Sub National Review.	Deferred to next Board Meeting	JK	12.12.08
5e.	Safe & Strong Theme Group Update			
5.15	JW referred to his written report. No questions were asked.			
5.16	Partnership Talents Funding – This is a Police led scheme to motivate frontline staff to develop self-initiated projects. Will offer £1k to 40 people to use to help reduce crime and improve their local community. The project must cut across at least 2 sectors. An additional £10k will be offered as a prize for the best project.			
5f.	Wise Update			
5.17	Cathy Campbell referred to her written report. Points were raised as follows:			
5.18	14-19 Curriculum Reform Plymouth has been awarded one million pound of extra capital funding to support innovative delivery of 14-19 diplomas.			
5.19	Plymouth is one of only five Local Authorities in the country where all ten diploma lines will be delivered from September 09. Five diploma lines are being delivered from September 08. Work is underway to plan for the transfer of post 16 funding from the LSC to Local Authorities from 2010/11.			

Item	Details	Action	By Whom	By When
5g.	Cultural Strategy			
5.20	James Coulton presented the Cultural Strategy to the Board. The Board has seen the first draft, and it has now gone to all Theme Groups. In the strategy there are challenges for the Theme Groups in how they can support its delivery.			
5.21	<p>Recommendation:</p> <p>The Board are requested to approve and adopt the Vital Spark as the new cultural strategy for Plymouth.</p>	Agreed	By All	
6.	Next Meeting Date and Time			
6.1	<p>Friday 12th December 2008 12.00noon– 2.30 pm (meeting start time 12.15pm) Venue to be confirmed</p>			

Members	Representing	Tel (01752)	Email
Public Sector			
Cathy Campbell (CC) Tudor Evans (TE) Barry Keel (BK) John Richards (JR) Jim Webster (JW) Vivien Pengelly (VP)	Learning and Skills Council Plymouth City Council Plymouth City Council Primary Care Trust Devon & Cornwall Police Plymouth City Council	754108 304950 315434 304862 751200 304950	cathy.campbell@lsc.gov.uk tudor.evans@plymouth.gov.uk barry.keel@plymouth.gov.uk john.richards@pcs-tr.swest.nhs.uk james.webster@devonandcornwall.pnn.police.uk vivien.pengelly@plymouth.gov.uk
Private Sector			
Duncan Currall (DC) Alan Courts (AC) Mike Leece (ML) (V-C) Richard Thomas (RT) Wendy Purcell (WP)	Westcountry Publications Rittal CSM Ltd Plymouth Chamber of Commerce Federation of Small Businesses University of Plymouth	765694 207691 01822 853206 766539 232000	dcurrall@westcountrypublications.co.uk acourts@rittal-csm.co.uk michael.leece@plymouth-chamber.co.uk rthomas@dartguard.com vc@plymouth.ac.uk
Community & Voluntary Sector			
George Plenderleith (GP) (V-C) Ossie Glover (OG) Roger Pipe (RP) Louise Baxter (LB)	Plymouth Guild of Voluntary Service Plymouth Community Network Plymouth Community Network Plymouth Community Network	201766 607853 660837 203346	george@plymouthguild.org.uk ossie@fatahe.com rogerpipe@millfieldstrust.com development_community@yahoo.co.uk
Other Attendees			
Richard Bayly (RB) Viv Stuart (VS) Amelia Boulter (AB) Alison Hernandez (AH) Carl Budden (CB) Karen Kay (KK) Carole Burgoyne (CB) Cathy Doidge (CD) Linda Gilroy MP (LG) Jephter Ukachukwu (JU) Christopher Damankah (CD) The Right Reverend John Ford (JF)	Government Office South West LSP Partnership Administrator LSP Office Manager LSP Manager SW Regional Development Agency Head of Corporate Planning -PCC Assistant Chief Executive - PCC Environment Agency MP – Plymouth Sutton MP – Plymouth Devonport Plymouth Community Network - Mentee Plymouth Community Network - Mentee Devon Faith Forum Representative	635114 304296 307988 307819 234825 304463 304968 01208 265071 226626 607853 672995 769836	rbayly.gosw@go-regions.gov.uk viv.stuart@plymouth.gov.uk amelia.boulter@plymouth.gov.uk alison.hernandez@plymouth.gov.uk carlbudden@southwestrda.org.uk karen.kay@plymouth.gov.uk carole.burgoyne@plymouth.gov.uk cathy.doidge@environment-agency.gov.uk GILROYB@parliament.uk seabecka@parliament.uk jeff@fatahe.com damankah@yahoo.com helen.louise@exeter.anglican.org